

Appendix A: Emergency Notification

Emergency Notification and Process for notifying residents

An event has the potential to impact the cottage area.

- Association president or designated notices smoke and or flame off in the distance
- A call is placed to the Northern Affairs (NAB) Duty Officer (DO) at 1-866-735-3111 or the Manitoba Wildfire Service (MWS) Tip line at 1-800-782-0076
- Information is shared/reported on the potential wildfire
 - NAB or MWS may have current status and updates available to provide
 - NAB or MWS will take the report and share with stakeholders to get an update on potential wildfires
- President or designate can pass on updated information to the cottagers that is provided after contacting NAB or MWS
- All contact moving forward will be directly with NAB staff for updates and planning
- The potential impacts will be assessed by NAB and Provincial Stakeholders as well as the cottage association to determine timelines, risks and potential for evacuation
- Association can pass along that at any point residents can voluntarily evacuate to a safe location and if they do decide to evacuate that they listen to the news or call for any updates to NAB staff or association president or designate

The following questions will help direct decisions made and communications as the incident unfolds

- What are the potential impacts?
 - Life
 - Property
 - Environment
- Who will be impacted?
 - Vulnerable population?
 - Elderly, children
 - Cottage Infrastructure?
 - Roads?
 - Pets?
 - Personal Belongings
 - Docks, boats, campers?

- Where will the impacts occur?
 - Inside cottage area?
 - Outside cottage area? How far away?
- When are the impacts expected?
 - Is it imminent?
- How will we respond?
 - Do all the residents know where to evacuate to?
 - Is there anyone already voluntarily evacuated?
 - Is anyone staying behind?
 - How will messaging be shared?